



PROCEDURES FOR PERFORMANCES WITH YOUNG PEOPLE IN THE CAST

1. All information regarding activities with young persons or 'Young Players' that involve any type of performance will be passed to the Safeguarding officer.
2. Any Director considering casting a person under 17 years of age or vulnerable adults should undertake a barring check with the safeguarding officer. Preferably before auditions start. Or appoint a Suitable person to be present when meeting young or vulnerable persons (with agreement from safeguarding officer)
3. Young persons will require to be chaperoned by licenced chaperones when they are attending performances.
4. Specific dressing room arrangements may be made for young cast members or vulnerable adults (in consultation with Safeguarding officer and chaperones) and these should be adhered to.
5. All cast and backstage crew members should treat the young person or vulnerable adults in accordance with policies laid down by the Miller Centre Theatre Company.
6. If an older member of the cast is responsible for transporting young persons or vulnerable adults they should always have a 2nd adult in the car with them. Casual lifts should also adhere to this policy. If arrangements are made for lifts then parental consent should be given in writing.
7. Adults should never be in a room alone with a young person or vulnerable adult for both the safety of young person and adult
8. Young persons and or vulnerable adult must adhere to times given and should not arrive before the chaperones or leave after they have left without written permission from parents. This includes after performance parties.
9. All paperwork must be supplied to the Safeguarding officer in good time.

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10. The LA have the right to visit at any time to review the procedures as set out in licencing agreements. If these are not adhered to then licences will not be granted and the Miller Centre Theatre Company exemption certificate could be withdrawn.
11. References to the terms of licencing should not be derogatory and should be supportive of the young person and their chaperone.
12. Parents may visit young persons in the Green room but may not have access to dressing rooms.
13. When young / vulnerable persons are in the dressing rooms visitors should not be admitted
14. A person who has been check by the safeguarding officer or holds and valid chaperone licence that has been seen by the safeguarding officer must be present whenever young / vulnerable people are being called into the building including (rehearsals, performances, auditions, socials, parties, tuition) and any other situation
15. A register should be taken by appropriate adult whenever young persons are in the building Inc. time in and out
16. All current serving Trustees will undertake a DBS check and anyone with access to data regarding young or vulnerable person will undertake a DBS check
17. DBS check will be renewed on a regular basis at least every 5 years or at change of role (i.e. more contact with children etc.)

Review Date:	May 2018
Next Review Date:	May 2019
Review Completed by:	Pamela Cuthill
Approved by Trustees of The Miller Centre on:	June 2018